



## PLANNING COMMISSION AGENDA

### Regular Meeting

**7:00 P.M. on Tuesday, September 26, 2017**

Hoyer Hall, Clayton Community Library, 6125 Clayton Road, Clayton, California

1. **CALL TO ORDER, ROLL CALL, PLEDGE TO THE FLAG**
2. **ADMINISTRATIVE**
  - 2.a. Review of agenda items.
  - 2.b. Declaration of Conflict of Interest.
  - 2.c. Vice Chair Bassam Altwal will report at the City Council meeting of October 3, 2017 (alternate Chair Carl Wolfe).
3. **PUBLIC COMMENT**
4. **MINUTES**
  - 4.a. Approval of the minutes for the July 11, 2017 Planning Commission meeting.
5. **PUBLIC HEARINGS**
  - 5.a. **SPR-03-17, Site Plan Review Permit, Jamison Sinclair**, 910 Kenston Drive, APN: 119-102-018. A request for approval of a Site Plan Review Permit to allow the construction of a single-story addition measuring approximately 1,500 square feet in area and 18 feet in height on an existing single-story single-family residence.  
  
**Staff Recommendation:** Staff recommends that the Planning Commission receive and consider the staff report and all information provided and submitted to date, receive and consider any public testimony and, if determined to be appropriate, conditionally approve Site Plan Review Permit SPR-03-17 to allow the construction of a single-story addition measuring approximately 1,500 square feet in area and 18 feet in height on an existing single-story single-family residence at 910 Kenston Drive.
6. **OLD BUSINESS**

None.

**7. NEW BUSINESS**

None.

**8. COMMUNICATIONS**

8.a. Staff.

8.b. Commission.

**9. ADJOURNMENT**

9.a. The next regular meeting of the Planning Commission is scheduled for **Tuesday, October 10, 2017**.

Most Planning Commission decisions are appealable to the City Council within ten (10) calendar days of the decision. Please contact Community Development Department staff for further information immediately following the decision. If the decision is appealed, the City Council will hold a public hearing and make a final decision. If you challenge a final decision of the City in court, you may be limited to raising only those issues you or someone else raised at the public hearing(s), either in oral testimony at the hearing(s) or in written correspondence delivered to the Community Development Department at or prior to the public hearing(s). Further, any court challenge must be made within 90 days of the final decision on the noticed matter. If you have a physical impairment that requires special accommodations to participate, please contact the Community Development Department at least 72 hours in advance of the meeting at 925-673-7340. An affirmative vote of the Planning Commission is required for approval. A tie vote (e.g., 2-2) is considered a denial. Therefore, applicants may wish to request a continuance to a later Commission meeting if only four Planning Commissioners are present.

Any writing or documents provided to the majority of the Planning Commission after distribution of the agenda packet regarding any item on this agenda will be made available for public inspection in the Community Development Department located at 6000 Heritage Trail during normal business hours.